



General Membership Meeting Minutes

Date: **September 18, 2024**
Time: **7:30 PM**
Location: **Instrumental Music Room**

I. CALL TO ORDER

- A. NIMAS GMM called to order by Honorée Kerrigan, President, at 7:36 PM.

II. ROLL CALL

- A. Present
Honorée Kerrigan, President. Laura Strattan, Vice President. Shawntay Sabetti, Treasurer. Eleftheria Kapsalis, Assistant Treasurer. Lisa Bolash, Secretary. Daniel Zettlemoyer, Band Director. Sarah Hriniak, Color Guard Advisor.
- B. Absent
none
- C. Remote
none

III. CORRECTION TO MEETING MINUTES FROM PREVIOUS MEETING

- A. No corrections noted.

IV. APPROVAL OF MEETING MINUTES FROM PREVIOUS MEETING

- A. Motion to approve previous Meeting Minutes. See XI MOTIONS.

V. OFFICER'S REPORTS

- A. President's Report
 - 1. Communication is through CutTime via text message, our website [nmsim.org], Facebook and Twitter. Members should reach out to the board if they have any other forms of communication (i.e. parent's only Twitter or Facebook group) that you'd like us to consider.
 - 2. Uniform Distribution Night
 - a. Laura Strattan, Vice President, reviewed the value of having ample volunteers at UDN and expressed her thanks. She also welcomed comments, concerns and ideas for next year.
 - b. Pick up was much quicker this year due to prepayment and lots of volunteers. Thank you to station volunteers: Rob Kucsan, Jody Harney, Jeff Bolash, Georgia & James Prowse, Nicole Burkhardt, Maggie Georges and Darla Hepner.
 - c. The bake sale netted \$300 for our general fund. Thank you to volunteers and bakers: Ellie Kapsalis, Darla Hepner, Maggie Georges, Becky Beller, Philip Kerrigan with Nana Lucille, Shawntay Sabetti, Honorée Kerrigan and Rob Kucsan.

- d. We intended to do volunteer recruitment as people waited in line but we had no line, however, we did manage to recruit 3 volunteers and a future water donation.
- e. If members have suggestions for next year, please let us know.

3. Volunteer Status

- a. Volunteers and a Chairperson are needed immediately for Fall Bingo planning. Duties include pricing pizza and ordering in advance, organizing basket donations from parents, etc. Georgia Prowse volunteered to help with planning. [3-4 additional helpers needed].
- b. Volunteers to work Bingo night will be requested later.

B. Vice President's Report

- 1. See V OFFICERS REPORTS A-2a.

C. Treasurer's Report

- 1. Checking account balance is \$14,586.39.
 - a. Expenses this month included summer band camp ice cream and donuts, instrument repair and replenishment of Gertrude Hawk candy inventory.
 - b. We took in a deposit of \$194.80 which was an outstanding payment for the Boston trip last year.
- 2. General Fund: Fundraiser updates
 - a. The Cup Dine to Donate event raised \$200 for the general fund.
- 3. Fair Share: Fundraiser updates
 - a. Mums sale has generated \$4,117 with the sale of 497 vouchers to date. In comparison, last year our total sales were \$1,980. From these sales over \$1300 has gone to student fair share accounts and \$648 to the general fund.
 - b. Grocery gift cards & WaWa Shorti Coupons sales for this past month total \$1505 (9 Giant GC and 110 WaWa Coupons).
 - i. \$106 has gone to student fair share accounts and \$47 to the general fund.
 - ii. Peggy Fuehrer, Chairperson, reported that Giant gift cards can be used for gas at Giant in addition to using them for your regular grocery shopping.
 - iii. WaWa coupons do not expire.
 - iv. Motion to approve the purchase of 150 additional WaWa coupons at \$4 each for a total of \$600. See XI MOTIONS.
 - c. Gertrude Hawk: Nicole Burkhardt, Chairperson, reported that we have sold 14 boxes of chocolates for a total of \$1,344.
 - i. \$30 from each box sold goes to the student's fair share account and \$6 goes to the general fund.
- 4. Upcoming Fundraisers
 - a. Dine to Donate at MOD Pizza, 9/26, flyer required.
 - i. 25% Of sales goes to the general fund.
 - b. Matey's Pizza
 - c. Krispy Kreme
 - d. Jorge's Salsa

VI. COLORGUARD ADVISOR’S REPORT

- A. Routines and marching are coming along well. Encourage practice at home. Thanks to parents for getting students to early morning practice.

VII. DIRECTOR’S REPORT

- A. Check website nmsim.org for weekly news.
- B. School lessons began this week. Lessons do not replace early morning rehearsals. Rehearsals are as follows:

Monday	Tuesday	Wednesday	Thursday	Friday
Band	Orchestra	Jazz	Band	Orchestra

- C. CutTime no longer supports document attachments, lesson schedules are available in Schoology and they are posted in the band room for students.
- D. **ACTION:** Students & Parents E-sign attendance policy in CutTime under “Documents”.
- E. Blue ID shirts are available for pick-up tonight. Remaining shirts will be sent home with students on 9/19.
- F. Upcoming Events
 - 1. 10/12 Phantoms Performance on the Concourse (voluntary) Tickets \$23.
 - 2. 10/15 NIMAS General Membership Meeting
 - 3. 10/16 Night Football Game at Liberty
 - 4. 10/19 Nazareth Halloween Parade
 - 5. 10/20 Hellertown Halloween Parade
 - 6. 10/22 Combine MS Band Night Practice
 - 7. 10/26 Combined MS Band Performance
 - 8. 10/27 Bethlehem Halloween Parade
 - 9. Early December Hanover Township Tree Lighting (not confirmed)
 - 10. Early December Wind Creek Welcomes Santa (not confirmed)
 - 11. December Lehigh Valley Airport Jazz Band (unconfirmed)
 - 12. 12/11 Orchestra & Jazz Winter Concert
 - 13. January Phantoms Performance on the ice with Chorus
- G. Trips
 - 1. May 2-3, 2025 - Shenandoah Apple Blossom Festival trip to Winchester, Virginia is confirmed. We are in the process of booking a hotel. Cost is currently estimated at \$500 for students.
 - 2. December 21st - Jazz Band trip to NY for Big Band Holidays at Lincoln Center cost is \$134 for jazz band students and their parents. After Friday 9/20 reservations will be opened up to other music students if spots are still available.
 - 3. April 16, 2025 - 8th grade Music Department & Dramatics Broadway trip to see Hadestown. Cost is \$150 or less per person. More details to come.
 - 4. Orchestra day trip is still being planned.
- H. Thank you to all who came out on Uniform Distribution Night to pick up your child’s uniform.

VIII. UNFINISHED BUSINESS

- A. Audit- we are currently seeking a professional to provide this service.
- B. NIMAS President will be going to Lehigh County Courthouse on Friday, 9/20 to secure our gaming permits for the Bingo events this school year.
- C. We are still researching and comparing different platforms of accepting electronic payments at events.

IX. NEW BUSINESS

None

X. ACTION ITEMS

- A. Volunteers are needed for Fall Bingo Planning and Fall Bingo event help. Members expressed interest in job descriptions.
- B. Chaperones needed
 - 1. 10/16 Night Football Games 6-8 band parents and 2 color guard parents
 - 2. All parades need 14-16 parents to walk with the band, hydrate and watch for any problems (dropped batons, overheated students, etc.)
- C. Volunteer sign up in October for Poinsettia & Wreath Sale, NIMAS Winter dance and Winter Concert.

XI. MOTIONS

- A. Heidi Shilanskas made a motion to approve the NIMAS August Meeting Minutes. Krista Kozak seconded the motion. The motion passed with all in favor and zero votes opposed.
- B. Nicole Burkhardt made a motion to authorize the purchase of WaWa coupons for our inventory in the amount of \$600. Laura Strattan seconded the motion. The motion passed with all in favor and zero votes opposed.
- C. Peggy Fuehrer made a motion to adjourn the meeting. Nicole Burkhardt seconded the motion.

XII. ANNOUNCEMENTS

- A. Parents must have volunteer clearances on file, please check the status of your clearances with the main office and update if expired.
- B. Next meeting: TUESDAY, October 15, 2024 at 7:30PM. Please note that this meeting is not on Wednesday due to the night football game.

XII. ADJOURNMENT

- A. Meeting was adjourned by Honorée Kerrigan, President at 8:23PM.
- B. Minutes provided by Lisa Bolash, Secretary.